

Salary Certificate Format :

Employee name :

This is to certify that Mr. / Mrs.S/o / D/o /

W/o Mr. residing at

.....whose signature appears above

is a permanent employee of

..... (name of organization) and he/she has Pay and

Allowances are as follows for the month of (month and year):

GROSS SALARY (Rs.)		DEDUCTIONS (Rs.)	
Basic Pay		EPF	
DA		Insurance	
HRA		Home loan	
Medical Allowance		Car loan	
Others / Misc		Others / Misc	
Gross Salary (1)		Total Deduction (2)	
<p>NET SALARY (1-2) = Rs.</p> <p>(Net Salary Rupees Only)</p>			

Date of birth :

Date of joining in the present employment :

Present designation :

Date of retirement : -----

This salary certificate issued for : -----

For -----

Signature and Designation of Officer Authorised

Place:

Office Stamp:

Date:

This is a **Simple Salary Certificate Format** which is given by employers to their employees.